

Quick Help Guide

The New “Search Active Dealers” Section

MVDB’s new Search Active Dealers section provides more functionality and search combinations enabling you to get accurate and informative results.

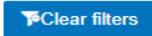
*We’ve replaced the old search with Categories; **Independent Dealers(Car/Truck, Motorcycle, Trailer and RV) , Franchise Dealer(Car/Truck, Motorcycle, Trailer and RV), Watercraft, Manufactured Homes, Foreign Registrant and All Active Dealers.***

****Choose a category and follow the steps below on using the search options.****

The image below shows a listing of dealers with (6) search options: Dealership Name, Address, City Zip code, Certificate and Dealer -Operator. Each of the search options can be used individually or in combination.

Franchise Car and Truck Dealers sell under a manufacturers brand name and may sell a variety of pre-owned cars and trucks too.

(Allow for the listing to load completely before beginning your search). Before use read the [quick help guide](#).

Dealership: Dealership	Address: Address	City: City	Zipcode: Zipcode
Certificate: Certificate	DealerOperator: DealerOperator		

Show 25 entries

Search: _____

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
ABBOTT TRUCK SALES INC	6987 RICHMOND TAPPAHANNOCK HIGHWAY	AYLETT	23009	WESLEY WALKER III	More details
ALEXANDRIA TOYOTA	3750 RICHMOND HIGHWAY	ALEXANDRIA	22305	JOHN TAYLOR JR	More details
ALEXANDRIA VOLKSWAGEN	107 W GLEBE ROAD	ALEXANDRIA	22305	MARK GREENWAY	More details
ALFA ROMEO OF TYSONS / MASERATI OF TYSONS	8448 LEESBURG PIKE	VIENNA	22182	JAMES GRAMM	More details
ALPHA & OMEGA REPAIR SERVICE INC	178 TAMMY JO DR	CLINTWOOD	24228	LISA MOSS	More details

First steps are using each field as an individual search option. For example: if you are searching on Certificate Number, simply type the certificate number into the Certificate field. This will quickly filter through dealers to locate your exact match.

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Dealership: Address: City: Zipcode:

Certificate: DealerOperator:

Show 25 entries

Search:

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
TRUCK ENTERPRISE CHESAPEAKE INC	1031 CAVALIER BLVD	CHESAPEAKE	23323	MICHAEL CARWILE	More details
TRUCK ENTERPRISES, INC	3440 S MAIN STREET	HARRISONBURG	22801	MICHAEL CARWILE	More details

Showing 1 to 2 of 2 entries (filtered from 566 total entries)

There is no search button to press, the fields automatically filter through the dealers as you type your search value. If you want to type in a new certificate number, just type over the previous number.

To search on a different field value, press the Clear Filters button to clear the values and start your search over.

Franchise Car and Truck Dealers sell under a manufacturers brand name and may sell a variety of pre-owned cars and trucks too.

(Allow for the listing to load completely before beginning your search). Before use read the [quick help guide](#).

Dealership: Address: City: Zipcode:

Certificate: DealerOperator:

Show 25 entries

Search:

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
TRUCK ENTERPRISE CHESAPEAKE INC	1031 CAVALIER BLVD	CHESAPEAKE	23323	MICHAEL CARWILE	More details
TRUCK ENTERPRISES, INC	3440 S MAIN STREET	HARRISONBURG	22801	MICHAEL CARWILE	More details

Showing 1 to 2 of 2 entries (filtered from 566 total entries)

To search by dealership name, type into the Dealership Name field. The more you type the more the dealer listing is narrowed to your search value.

Dealership: Casey | **Address:** Address **City:** City **Zipcode:** Zipcode

Certificate: Certificate **DealerOperator:** DealerOperator [Clear filters](#)

Show 25 entries

Search:

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
CASEY BMW	813 DILIGENCE DRIVE	NEWPORT NEWS	23606	ARTHUR CASEY	More details
CASEY CHEVROLET	813 DILIGENCE DRIVE	NEWPORT NEWS	23606	ARTHUR CASEY	More details
CASEY HONDA	813 DILIGENCE DRIVE	NEWPORT NEWS	23606	ARTHUR CASEY	More details
CASEY IMPORTS	813 DILIGENCE DRIVE, SUITE 116	NEWPORT NEWS	23606	ARTHUR CASEY	More details
CASEY KIA	813 DILIGENCE DRIVE	NEWPORT NEWS	23606	ARTHUR CASEY	More details
CASEY TOYOTA SCION	813 DILIGENCE DRIVE, SUITE 116	NEWPORT NEWS	23606	ARTHUR CASEY	More details

Each search Field by itself allows you to search on individual values. The more you type into the search field the more you filter through the dealer listing to find your exact match. In the next section you will see the advantage of using the fields in combination with each other.

Combining fields to create a search criteria.

Suppose you don't know the full dealership name, but you do know that the dealership name contains the word "Auto" and you know that the Zip Code is "22801". The below image shows the results of using the search fields in combination.

Dealership: Auto **Address:** Address **City:** City **Zipcode:** 22801

Certificate: Certificate **DealerOperator:** DealerOperator [Clear filters](#)

Show 25 entries

Search:

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
BOB WADE AUTO WORLD	3005 S MAIN STREET	HARRISONBURG	22801	ROBERT WADE	More details

The search values used in combination allow you to filter through all the dealers until you are able to get the results you want. Just be aware that the more fields you use in combination will help you refine your results but may lead to displaying no records at all.

Using the global “Search” field

The global search field located just above the right side of the dealer list shown in the image below.

Dealership: Dealership	Address: Address	City: City	Zipcode: Zipcode
Certificate: Certificate	DealerOperator: DealerOperator	Clear filters	

Show 25 entries

Search: JEFFREY

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
ATLANTIC EMERGENCY SOLUTIONS, INC	12351 RANDOLPH RIDGE LANE	MANASSAS	20109	JOHN HOLLINGSWORTH III	More details
BATTLEFIELD TOYOTA	11013 JAMES MONROE HWY	CULPEPER	22701	STEPHAN FAY	More details
BERGLUND CHEV BUICK JEEP	1824 WILLIAMSON RD	ROANOKE	24012	BRUCE FARRELL	More details
BERGLUND FORD MAZDA	834 E MAIN STREET	SALEM	24153	BRUCE FARRELL	More details
BOB WADE AUTO WORLD	3005 S MAIN STREET	HARRISONBURG	22801	ROBERT WADE	More details
BROWN'S CHANTILLY MAZDA	4155 AUTOPARK CIRCLE	CHANTILLY	20151	ROBERT DEVAUX JR	More details

The global search gives you the ability to search on any value that is in the dealer list, including salesperson names, owner names, key words, etc... For example if you are going to search on a salesperson who's name is "Jeffrey" it may not be visible to you in the list but once you click on More details it will be revealed in the details of the dealership.

You will see in the next image that Jeffrey is a salesperson in the dealership:

Dealer Details

Dealer Details: ATLANTIC EMERGENCY SOLUTIONS, INC	Sales Persons:
Owner: PACK,JOSEPH,R, *	BOBBY ST. CLAIR
Dealer-Operator: JOHN HOLLINGSWORTH III	CASEY WALKER
Address: 12351 RANDOLPH RIDGE LANE	CHRISTOPHER BRESLIN
Address: SUITE 201	JAMES DARR JR
City: MANASSAS	JEFFREY HAWKINS
State: VA	JEFFREY WILLIAMS
Zip: 20109	JOHN HOLLINGSWORTH III
Phone: 8004429700	JOHN THOMPSON JR
Expiration: 09/30/2022	JOSEPH PACK
Dealer Type: Franchised Dealer	KEVIN SANDRIDGE
Google Map:View In Maps	MICHAEL GUZMAN
	MICHAEL YANCEY
	NATHAN STRONG
	RANDALL SCHWARTZ SR
	RANDALL SMITH
	ROBERT ROSENSTEEL JR
	STEVEN MEADOR
	THOMAS HARP JR
	WILLIAM BASCOM
	WILLIAM MERRITT JR

Note: Using the global search field searches on any value in the dealers list. For example: typing the word “Beach” will result in the following list.

The word “Beach” is contained in three columns of Dealership, Address and City. This also may include a persons name if it contains “Beach”.

Show 25 entries

Search: Beach

Dealership ▲	Address ▲	City ▲	Zipcode ▲	DealerOperator ▲	Details ▲
ATLANTIC TRUCK CENTER-ATLANTIC ELECTRIC VEHLs	1789 VIRGINIA BEACH BOULEVARD	VIRGINIA BEACH	23454	RICHARD WARD	More details
BEACH FORD INC	2717 VIRGINIA BEACH BOULEVARD	VIRGINIA BEACH	23452	THOMAS BARTON III	More details
CHARLES BARKER LEXUS	3909 VIRGINIA BEACH BOULEVARD	VIRGINIA BEACH	23452	CHARLES BARKER JR	More details
CHARLES BARKER MASERATI OF VIRGINIA BEACH	4949 VIRGINIA BEACH BLVD	VIRGINIA BEACH	23462	CHARLES BARKER JR	More details
CHARLES BARKER TOYOTA	1877 LASKIN ROAD	VIRGINIA BEACH	23454	CHARLES BARKER JR	More details
CHECKERED FLAG AUDI*PORSCHE	240 CLEARFIELD AVE SUITE 318	VIRGINIA BEACH	23462	STEPHEN SNYDER	More details
CHECKERED FLAG BMW	240 CLEARFIELD AVE SUITE 318	VIRGINIA BEACH	23462	STEPHEN SNYDER	More details
CHECKERED FLAG HONDA	240 CLEARFIELD AVE SUITE 318	VIRGINIA BEACH	23462	STEPHEN SNYDER	More details
CHECKERED FLAG HYUNDAI WORLD	GENESIS OF VIRGINIA BEACH	VIRGINIA BEACH	23462	STEPHEN SNYDER	More details
CHECKERED FLAG JAGUAR*LAND ROVER	240 CLEARFIELD AVENUE SUITE 318	VIRGINIA BEACH	23462	STEPHEN SNYDER	More details

In the next section you will see what the More details link will display.

More Details

When you click more details in the dealer list, a new tab will open displaying the details of the dealership as shown in the image below. For dealers this will allow you to print and post on a visible area in your dealership showing your active salespersons.

Dealer Details

Dealer Details: ATLANTIC TRUCK CENTER-ATLANTIC ELECTRIC VEHLS	Sales Persons: DREW POWERS ELIZABETH WARD RICHARD WARD
Owner: WARD,RICHARD,A, *	
Dealer-Operator: RICHARD WARD	
Address: 1789 VIRGINIA BEACH BOULEVARD	
Address:	
City: VIRGINIA BEACH	
State: VA	
Zip: 23454	
Phone: 7572876652	
Expiration: 03/31/2022	
Dealer Type: Franchised Dealer	
Google Map: View In Maps	

When you are done with the Dealer Details, you can close the tab and resume your dealer search on the previous tab.